



Attendance & Punctuality



ST ANTHONY'S
VC ACADEMY

Punctuality is important to your child's education.

Lots of important learning takes place during the first 10 minutes of the day!



Morning Registration

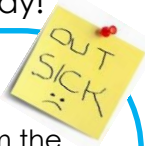
School begins promptly at 8:45am!

If your child arrives after this time they will need to be registered at the Office and will receive a late mark in the register.



Absence

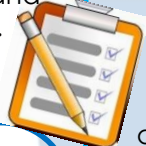
If your child cannot attend school because they are unwell please inform the Office by 8:50am on the first day of absence and **every day thereafter until they return**. Call us on 01482 850286 or leave a voicemail or just pop in!



If you do not provide a reason for your child's absence, he/she will receive an unauthorised absence mark for the day. An accumulation of unauthorised absences within a term may result in a Penalty Notice fine or prosecution.

If you are unsure whether your child should be absent from school then please ring the school for guidance ☺.

Children are fine to come to school with any minor ailment where a GP appointment is not required. Staff will monitor you child and we would ring you if required.



Medical and Dental Appointments

Parents/carers are asked to make every effort to book medical and dental appointments outside of school hours and where this is not possible, to avoid school registration periods. Medical or dental appointments are only counted as an authorised absence when evidence of the appointment is presented. Children should attend school before and after appointments where possible.



Every Minute Counts.....If your child is 5 minutes late every morning during an academic year, he/she would miss over 15 hours of learning. That's almost 3 school days!

Holidays during Term Time

Permission for leave of absence in term time is only granted under exceptional circumstances and is strongly discouraged to avoid your child missing valuable learning that may cause them to fall behind.

If you want to take your child out of school during term time, then you must complete an application form available from the Office for consideration by the Head of School. Unauthorised leave of absence may lead to you receiving a Penalty Notice fine. Please use the school holidays instead!

Why is 95% attendance NOT good enough? 95% = 10 missed school days!

Attendance



Children are encouraged to attend school regularly through various incentives.

Children achieving 100% are rewarded termly and at the end of the academic year!

It is Trust-wide practise to scrutinise pupil attendance with rigour to ensure that all pupils can fulfil their potential through maximised learning. If you need help or support with any issues that may affect your child's attendance at school, please speak to a member of our staff team who will be pleased to help ☺.



Diarrhoea and/or vomiting 48 hours

If your child has an upset tummy he/she can return to school once they have been symptom-clear for **48 hours**.